

## Preferred sources of information for online serials

For online resources, if there is a PDF, and that is your preferred source of information, any data taken from outside the PDF should be bracketed. "The entire resource" only applies when the PDF is not being used as the preferred source of information.

### **Preferred sources of information for online serials (summarized from CCM 31.3.2)**

1. Title page (PDF or other scanned image)
2. Cover (PDF or other scanned image)
3. Caption (PDF)
4. Masthead (PDF)
5. Colophon (PDF)
6. Table of contents page (PDF or HTML)
7. Running title (PDF)
8. Webpage for the earliest issue (sometimes you find title changes here)
9. HTML header (or other embedded metadata) for the earliest issue
10. Journal homepage (HTML)
11. HTML header (or other embedded metadata) for the journal homepage
12. External sources (e.g., navigational menu bars, screens, links, ISSN portal, etc.)

The description of remote access electronic serials begs for both flexibility and the exercise of cataloger judgment in determining the appropriate sources of information. When in doubt, record what seems reasonable, remembering that the most important thing is to accurately identify and provide access to the resource. The more non-traditional the description, the more necessary it becomes to make explicit notes that explain the sources of information used. Where changes in the print title are not displayed prominently, it is preferable that a less prominent source be selected as the source of title. A running title appearing on a PDF or scanned image of an article can be used as a source of title in these cases.

### **Examples of DBO "title from" notes:**

- ... title from PDF title page ...
- ... title from scanned image of cover ...
- ... title from PDF caption ...
- ... title from PDF masthead ...
- ... title from PDF colophon ...
- ... title from PDF table of contents page ...
- ... title from HTML table of contents page ...
- ... title from PDF running title ...
- ... title from issue homepage ...
- ... title from HTML header ...
- ... title from journal homepage ...
- ... title from HTML header of journal homepage ...
- ... title from ISSN portal ...
- ... title from navigational menu bar on journal homepage ...